

POSITIONAL AGREEMENT

Revision Date:

Date:

Position Title: _____

Reports To: _____

Position Description:

Position Details:

Key Accountabilities	Indicators of Effectiveness

Key Accountabilities	Indicators of Effectiveness

Necessary Skills and Attributes:

Skills and Attributes	Details
• Academic/Technical Qualifications	
• Knowledge and Experience	
• Computer Skills	
• Industry Experience	
• Leadership/Management experience/capabilities	
• Communication Skills	
• Attitudes and Behavior	

Key Relationships:

Within Our Company:

External to Our Company:

Authorization:

_____ <i>Name</i>	_____ <i>Position Title</i>	_____ <i>Signature</i>	_____ <i>Date</i> / /
_____ <i>Name</i>	_____ <i>Position Title</i>	_____ <i>Signature</i>	_____ <i>Date</i> / /